

**MINUTES OF THE ORDINARY MEETING OF LLANSTADWELL COMMUNITY COUNCIL
HELD ON TUESDAY 14TH MAY 2024 AT MASTLEBRIDGE COMMUNITY HALL
FOLLOWING THE ANNUAL MEETING.**

PRESENT: Cllr R Diggle (Chair)
Cllr B Evans
Cllr H Dyer
Cllr Mrs J Lloyd
Cllr P Roberts
Cllr S Thomas
Cllr G Wilson

APOLOGIES: None received.

The clerk was in attendance (Mrs J Clark-Davies)

69/24 DECLARATIONS OF INTEREST

Cllr S Thomas declared that he is also a member of Neyland Town Council and that his wife is clerk to the Burial Board. Cllr B Evans declared an interest in the item relating to the quote for the inspection of play areas as he is related to the proprietor.

70/24 CHAIRMAN'S ANNOUNCEMENTS

The chair had not attended any events as he had been on an extended holiday. A meeting of the Waterston Shared Site Liaison Committee had been attended by Cllr B Evans.

71/24 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 9th April 2024 were proposed, seconded and agreed as a true record.

72/24 MATTERS ARISING

The following matters were raised:

- a) Minute 59/24 a) The hearings regarding Dragon Energy Ltd had been postponed.
- b) Minute 56/24: Information had been received on the South Hook Community Fund and the Enhancing Pembs Fund. Cllr S Thomas to advise of the contact at Npower.

73/24 UPDATE ON ACCOUNTS TO 30TH APRIL 2024

The following financial documents were circulated:

- a) Bank account reconciliations summary showing a balance of £1,729.69 in the Current Acct, £20,051.36 in the Saver Acct and £10,894.92 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £7,149.80 (gross) and expenditure of £3,383.60 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: **That the financial information above be accepted.**

74/24

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark-Davies May salary	£289.60
b) PAYE for May	£68.80
c) Cleaner's wages for March (4 weeks)	£305.20
d) Zurich Insurance Premium 2024-25	£2,399.82
f) Jane Clark-Davies – printer ink/stationery	£17.99
g) Welsh Water – water rates for toilets Oct to March	£889.24

The clerk was asked to find information on water-saving devices for the public conveniences and invite VPOT to help cover the cost of these. The clerk advised that VPOT had power-washed the outside of the public conveniences, had provided cleaning materials and will spray the weeds as soon as practicable.

75/24

REVIEW OF INSURANCE COVER

A copy of the insurance schedule had been circulated to all members for their consideration prior to the renewal of our insurance with Zurich. Members asked what difference it would make to the premium if the play equipment was only covered for public liability. The laptop needed to be added to the schedule as well. The clerk would circulate the new premium, once received.

RESOLVED: **That the clerk make enquiries with Zurich about covering play equipment for public liability only in future.**

That the laptop be added to the schedule and the new premium be circulated to all members once received.

76/24 REPAIRS TO HAZELBEACH MISSION HALL ROOF

Information had been received from the Trustees of the Mission Hall regarding the repairs required to the roof, however no financial information had been received as requested. The clerk was asked to obtain bank statements from the Trustees so that their current financial situation was known, before making a donation.

RESOLVED: **That bank statements be requested from the Trustees of the Hazelbeach Mission Hall before a decision is made on a donation.**

77/24 QUOTE FROM PPS FOR PLAY AREA INSPECTIONS

A quote of had been received from PPS for monthly and annual play area inspections which was considerably less than our current provider. It was agreed that Infinity Play be given one month's notice to discontinue with the inspections of our play areas and to accept the quote of PPS.

RESOLVED: **That the quote from PPS be accepted and that one month's notice be given to Infinity Play to terminate the inspections of our play areas.**

78/24 PLAY PARK INSPECTION REPORTS FOR APRIL

The play area inspection reports had been received and circulated. Members agreed to action as much as possible by the next meeting and that the aerial slide at Jordanston be dismantled as it is no longer fit for purpose. The clerk was asked to prepare a notice to be displayed in the park regarding why the zip wire has been dismantled.

RESOLVED: **That as many items be actioned by the next meeting and that the aerial slide be dismantled due to it not being fit for purpose due to the number of repairs required.**

That the clerk prepares a suitable notice regarding the aerial slide to display at the park for public information.

79/24 REPORT ON BURIAL BOARD MATTERS

Cllr R Diggle, as chairman of the Burial Board committee advised that the membership of the BB from NTC had now changed and included Cllrs A Richards, M Harry, P Hay and A Phelan. He explained that a different mower was now to be purchased which was cheaper. The last meeting had been very fractious due to the clerk being accused by NTC of not preparing the accounts correctly. This caused some concern to the clerk who had subsequently made a formal complaint about NTC. Cllr Diggle

asked all members to consider how the two councils can operate together in harmony for the benefit of the Burial Board.

80/24 **PLANNING APPLICATIONS**

The following planning application had been received:

- a) **24/0043/PA:** first floor extension to rear of property to create a bedroom at 4 Hazel Bank Hill. **Members agreed to support this application.**

81/24 **CORRESPONDENCE**

The following correspondence had been received:

- a) PCC Notice of Road Closures – noted.
- b) PCC – Paperless Council Tax billing – noted.
- c) Pembs Coast Charitable Trust newsletter - noted.
- d) Community Liaison Committee – Waterston fire – Cty Cllr P Miller to deal with the lack of water supply to fight the recent fires at Waterston.
- e) Stephen Crabb MP – newsletter. – noted.
- f) OVW Reminder of May/June training dates – noted.
- g) Paul Davies AM newsletter – noted.
- h) PCC new flier for Fflecsi bus service at Milford Haven – noted.
- i) PCC information on Enhancing Pembs grant funding – clerk to progress.
- j) OVW – updated Contract of Employment for Clerks – noted.
- k) NTC Invitation to D-Day 80 celebrations in Neyland – noted and NTC thanked for the invitation.

82/24 **ANY OTHER INFORMATION**

There were no matters raised by Members.

83/24 **DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 11th June 2024 at Mastlebridge Community Hall at 7.00pm.

Signed.....Chair.....Date

Signed.....Clerk.